# Cheques Processing Made Easy!

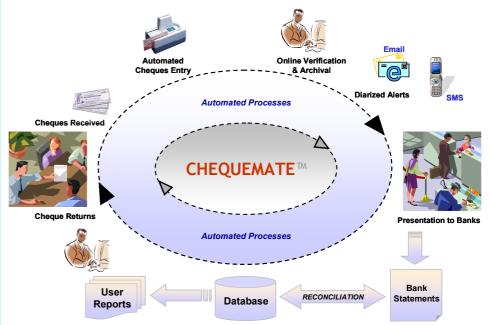
# Why Automate Cheques Processing?

- Manual handling of Post-Dated Cheques (PDCs) is a cumbersome task
- Automation of cheques enables MICR scanning and imaging, retrieval and auto-assisted reconciliation to bank statements
- Enforces automated controls into sales, back office and accounting functions
- Improves cash management and reduces cheque processing time
- Increases client care and customer satisfaction levels.

## Acette CHEQUEMATE™

Suite 208, Building # 3 Dubai Internet City PO Box 500353 Dubai United Arab Emirates

Phone: +9714 390 8778 Fax: +9714 390 8786 E-mail: info@acette.com http://www.acette.com



### **Applications**

Acette CHEQUEMATE is a cheque management and reconciliation system that is specifically targeted for enterprises that handle very high volume of post-dated cheques (PDCs) and have to make extensive efforts to track cheques, their collections and manually reconcile them against bank statements. CHEQUEMATE automates these processes.

CHEQUEMATE is available in industry focused versions for Real Estate, Consumer Finance and Hire Purchase operations.



### **Industry Focused Solutions**

CHEQUEMATE-RE version is specifically targeted to address the needs of the Property Management and Real Estate industry where a large number of PDCs are collected to cover advance payment of rent instalments.

CHEQUEMATE-IC version is specifically built to address the needs of the Instalment Credit business where a large number of PDCs are collected in respect of credit instalments.

**CHEQUEMATE** is an easy-to-use, flexible and quickly installable computer system that serves as a front-end application and can co-exist with installed backend accounting systems.

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### **Other Features**

- Supports MICR coding standards in various countries
- Customisable workflow
- Digitally signed cheque images for added security
- Signature display and validation
- Cheques presentation module for daily alert on maturing cheques
- Imports electronic version of banks statements\*
- Reconciliation\* through Auto-Match and Force Match features
- Reconciliation\* history and audit trail
- Archiving, retrieval and backup features
- Warranty and Maintenance services provided by Acette.

Note: \*Available as optional

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### **CHEQUEMATE** System Functionality

- CHEQUEMATE allows for the details contained on cheques to be captured along with their images and Magnetic Ink Character Recognition (MICR) encoded information.
- The system tracks and aids the workflow in the associated process automation to improve efficiencies and controls in the sales, back office and accounting functions.
- CHEQUEMATE provides checks and balances through dual control in the entry and review of cheque details and for such control to be exercised by an authorised person who has access to a PC that is connected to the same network, but not necessarily in the same location.
- The system has extensive aids to assist in reporting, alerting and validating cheque batches that are to be presented to the bank.
- Customer alerting by Email, and optional SMS, prior to presenting cheques to the bank, when cheques are returned or at any chosen stage in the workflow. Results in lower instance of cheque return and improved customer service levels.
- An optional custom built interface (for each bank) allows for the details
  of each cheque to be exchanged electronically with the bank where
  very large volume of cheques are presented daily.
- The optional reconciliation features of CHEQUEMATE bring about considerable operational efficiencies and ensure that paid instruments can be identified easily and there is no backlog in the comparison of payments and cheque returns recorded in a bank statement.

### **System Pre-requisites:**

### **Hardware Requirements**

 $\label{lem:chequence} \textbf{CHEQUEMATE-RE} \ \ \text{requires the following minimum hardware configuration:}$ 

- Pentium IV 2.0 GHz.
- ♦ 20 GB Hard Disk.
- ♦ 256MB SD-RAM.
- Compatible Cheque Scanner (supplied as part of the product).

### **Software Requirements**

CHEQUEMATE-RE requires the following operating system and tools:

- Operating System: Windows2000 Professional or XP Professional
- Windows 2000 SP4 or XP SP2